

# MUSCONETCONG SEWERAGE AUTHORITY

Commissioners' Meeting  
February 25, 2021

## REGULAR MEETING OF THE MUSCONETCONG SEWERAGE AUTHORITY \*\*HELD VIA RECORDED VIRTUAL/TELECONFERENCE DUE TO COVID-19\*\*

Chairman Rattner called the meeting to order at 7:48 PM. Following the virtual Pledge of Allegiance to the Flag, announcement was made that adequate notice of this meeting had been provided for as defined by the "Open Public Meetings Act".

Members Present: James Benson, Andrew Cangiano, Michael Grogan, Brian McNeilly, Melanie Michetti, Michael Pucilowski, Steven Rattner, Thomas Romano, Joseph Schwab, Elmer Still, Jack Sylvester

Members Absent: Richard Schindelar

Others Present: Tom Carroll QPA, Pat Dwyer Esq., James Schilling MSA Director, Jilliam Martucci Administrative, Jim Wancho PE,

### Attendance Roll Call:

Mr. Benson	Present	Chairman Rattner	Present
Mr. Cangiano	Present	Mr. Romano	Present
Mr. Grogan	Present	Mr. Schindelar	Absent
Mr. McNeilly	Present	Mr. Schwab	Present
Mrs. Michetti	Present	Mr. Still	Present
Mr. Pucilowski	Present	Mr. Sylvester	Present

Date/Time Call to Order: Thursday February 25, 2021 – 7:30PM  
Others Present: Tom Carroll, Patrick Dwyer, Jim Wancho, James Schilling, Jilliam Martucci

Motion / Resolution	Benson	Cangiano	Grogan	McNeilly	Michetti	Pucilowski	Rattner	Romano	Schindelar	Schwab	Still	Sylvester
Attendance	Present	Present	Present	Present	Present	Present	Present	Present	Absent	Present	Present	Present
Regular Meeting Minutes: January 28, 2021 ALL IN FAVOR	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye	Second Aye
2020 Budget vs Actual ROLL CALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
December 31, 2020 Balance Sheet ROLL CALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
2021 Budget vs Actual ROLL CALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
January 31, 2021 Balance Sheet ROLL CALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Second Yes	Absent	Motion Yes	Yes	Yes
Pending Vouchers; February 18, 2021 ROLL CALL	Yes	Second Yes	Yes	Motion Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Yes
Correspondence All IN FAVOR	Aye	Aye	Aye	Second Aye	Aye	Aye	Aye	Aye	Absent	Aye	Aye	Motion Aye
Directors Report, Maintenance & Repairs February, 2021 Flow Data - January, 2021 ALL IN FAVOR	Aye	Aye	Aye	Motion Aye	Aye	Aye	Aye	Second Aye	Absent	Aye	Aye	Aye
Engineers Report- February, 2021 ALL IN FAVOR	Aye	Aye	Aye	Second Aye	Motion Aye	Aye	Aye	Aye	Absent	Aye	Aye	Aye
New Business:												
Resolution # 21-03 ROLL CALL	Aye	Aye	Aye	Aye	Aye	Motion Aye	Aye	Aye	Absent	Aye	Second Aye	Aye
Resolution # 21-04 ROLL CALL	Yes	Second Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Yes	Yes	Motion Yes
Resolution # 21-05 ROLL CALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Absent	Second Yes	Motion Yes	Yes
Resolution # 21-10 ROLL CALL	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Motion Yes	Absent	Second Yes	Yes	Yes
Resolution # 21-01 ROLL CALL	Yes	Yes	Yes	Yes	Second Yes	Motion Yes	Yes	Yes	Absent	Yes	Yes	Yes
Adjournment: 08:16 pm ALL IN FAVOR	Aye	Aye	Aye	Second Aye	Aye	Aye	Aye	Aye	Absent	Aye	Motion Aye	Aye

Chairman Rattner opened and closed the meeting to the public.

The "Regular" meeting minutes of January 28, 2021 were moved on a motion offered by Mr. Still, seconded by Mr. Sylvester. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

The Financial Reports for 2020 was accepted on a motion offered by Mr. Schwab, seconded by Mr. Romano

Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- Mr. Schwab noted that 2020 numbers are looking good.

**Financial Report – 2020**  
**Musconetcong Sewerage Authority**  
**Budget vs. Actual Expenditure Report**  
**January through December 2020**

9:45 AM

02/17/21

Accrual Basis

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
Income	0.00	107,978.00	-107,978.00	0.0%
Net Position Utilized	15,031.75			
Interest	4,461,401.96	4,427,402.00	33,999.96	100.8%
trustee passdown				
<b>Total Income</b>	<b>4,476,433.71</b>	<b>4,535,380.00</b>	<b>-58,946.29</b>	<b>98.7%</b>
<b>Gross Profit</b>	<b>4,476,433.71</b>	<b>4,535,380.00</b>	<b>-58,946.29</b>	<b>98.7%</b>
<b>Expense</b>				
<b>Personnel Services</b>				
B-1 · Administrative-S&W	153,900.43	165,958.00	-12,057.57	92.7%
B-14 · Operating-S&W	654,600.94	667,500.00	-12,899.06	98.1%
<b>Total Personnel Services</b>	<b>808,501.37</b>	<b>833,458.00</b>	<b>-24,956.63</b>	<b>97.0%</b>
<b>Employee Benefits</b>				
B-9 · Pension	101,018.00	102,000.00	-982.00	99.0%
B-8 · Social Security	60,619.76	65,500.00	-4,880.24	92.5%
B-10 · Hosp				
Dental/Vision	5,752.08			
Hospitalization	144,330.98	200,000.00	-55,669.02	72.2%
B-10 · Hosp - Other	-10,146.15			
<b>Total B-10 · Hosp</b>	<b>139,936.89</b>	<b>200,000.00</b>	<b>-60,063.11</b>	<b>70.0%</b>
B-11 · Disability Insurance	4,962.27	10,000.00	-5,037.73	49.6%
B-6 · Unemployment	5,739.71	7,000.00	-1,260.29	82.0%
Employee Benefits - Other	0.00	0.00	0.00	0.0%
<b>Total Employee Benefits</b>	<b>312,276.63</b>	<b>384,500.00</b>	<b>-72,223.37</b>	<b>81.2%</b>
<b>Administration Expenses</b>				
B-2 · Administrative-OE	33,826.59	40,000.00	-6,173.41	84.6%
Administration Expenses - Other	0.00	0.00	0.00	0.0%
<b>Total Administration Expenses</b>	<b>33,826.59</b>	<b>40,000.00</b>	<b>-6,173.41</b>	<b>84.6%</b>
<b>Operations and Maintenance</b>				
B-3 · Legal	37,277.93	37,804.50	-526.57	98.6%
B-4 · Audit	15,899.45	17,000.00	-1,100.55	93.5%
B-5 · Engineer				
NJPDES Permit	4,793.75			
B-5 · Engineer - Other	22,963.77	30,000.00	-7,036.23	76.5%
<b>Total B-5 · Engineer</b>	<b>27,757.52</b>	<b>30,000.00</b>	<b>-2,242.48</b>	<b>92.5%</b>
B-15 · Telephone	19,674.06	20,000.00	-325.94	98.4%
B-16 · Electric	325,483.95	446,520.52	-121,036.57	72.9%
B-17 · Propane/Fuel Oil	10,602.60	29,000.00	-18,397.40	36.6%
B-18 · Supplies/Chemicals	199,077.05	200,000.00	-922.95	99.5%
B-27 · Laboratory Supplies	5,493.51	12,000.00	-6,506.49	45.8%
B-13 · Office	27,832.51	30,000.00	-2,167.49	92.8%
B-31 · External Services	64,971.26	88,621.08	-23,649.82	73.3%
B-28 · Education/Training	8,777.00	20,000.00	-11,223.00	43.9%
B-25 · Laboratory Fees	14,558.62	30,000.00	-15,441.38	48.5%
B-19 · Maintenance/Repairs	174,336.46	200,000.00	-25,663.54	87.2%
B-20 · Insurance	105,037.00	110,000.00	-4,963.00	95.5%
B-24 · NJDEP Fees	24,196.32	25,000.00	-803.68	96.8%
B-12 · Trustee Admin Fee	15,030.00	20,000.00	-4,970.00	75.2%
B-23 · Permit Appl/Compliance Fees	30,064.88	34,553.99	-4,489.11	87.0%
B-21 · Equipment	68,681.31	70,000.00	-1,318.69	98.1%
B-26 · Sludge Disposal	744,802.21	720,000.00	24,802.21	103.4%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
Operations and Maintenance - Other	0.00	0.00	0.00	0.0%

**Musconetcong Sewerage Authority**  
**Budget vs. Actual Expenditure Report**  
**January through December 2020**

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
<b>Total Operations and Maintenance</b>	1,919,553.64	2,165,500.09	-245,946.45	88.6%
<b>Debt Service</b>				
Debt Svs - Principal Payment	645,580.49	638,837.00	6,743.49	101.1%
Debt Svs - Interest Payment	51,153.33	75,085.00	-23,931.67	68.1%
<b>Total Debt Service</b>	696,733.82	713,922.00	-17,188.18	97.6%
<b>Reserves</b>				
B-29 - Capital Improvement	300,000.00	300,000.00	0.00	100.0%
B-30 - Renewal & Replacement	100,000.00	100,000.00	0.00	100.0%
<b>Total Reserves</b>	400,000.00	400,000.00	0.00	100.0%
<b>Union Dues</b>	0.00			
<b>Total Expense</b>	4,170,892.05	4,537,380.09	-366,488.04	91.9%
<b>Net Ordinary Income</b>	305,541.66	-2,000.09	307,541.75	-15,276.4%
<b>Other Income/Expense</b>				
Other Expense				
Bank Fee	0.00			
<b>Total Other Expense</b>	0.00			
<b>Net Other Income</b>	0.00			
<b>Net Income</b>	<u>305,541.66</u>	<u>-2,000.09</u>	<u>307,541.75</u>	<u>-15,276.4%</u>

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
**As of December 31, 2020**

	Dec 31, 20
<b>ASSETS</b>	
<b>Current Assets</b>	
Checking/Savings	
OA 8169 · Operating Acct TD - 8169	1,528,759.59
PR 3717 · Payroll Account TD - 3717	5,511.18
CI 5030 · Capital Improvement TD - 5030	679,293.82
Es 3226 · Escrow Account TD Bank - 3226	9,892.99
RR 1360 · Renewal & Replacement TD -1360	331,621.30
Petty Cash	150.00
<b>Total Checking/Savings</b>	<b>2,555,228.88</b>
Other Current Assets	
NJIB Note Receivable	6,000,000.00
Prepaid Expenses	179.99
<b>Total Other Current Assets</b>	<b>6,000,179.99</b>
<b>Total Current Assets</b>	<b>8,555,408.87</b>
<b>Fixed Assets</b>	
Construction in Progress	619,814.35
Accumulated Depreciation	-38,105,732.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
<b>Total Fixed Assets</b>	<b>24,501,374.80</b>
Other Assets	
Def. Pension Outflows	521,422.00
<b>Total Other Assets</b>	<b>521,422.00</b>
<b>TOTAL ASSETS</b>	<b>33,578,205.67</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
20000 · Accounts Payable	395,352.68
<b>Total Accounts Payable</b>	<b>395,352.68</b>
Other Current Liabilities	
NJIB Note Payable	6,000,000.00
Accrued Payroll Liabilities	
VALIC	-450.00
PERS - Contributions	28,363.35
PERS - Loans	46,391.38
PERS - Insurance	7,320.03
Union Dues	-1,367.41
Accrued Payroll Liabilities - Other	-47,699.60
<b>Total Accrued Payroll Liabilities</b>	<b>32,557.75</b>
Escrow Deposits Payable	
40 · Bank Street Crown Walk Urban Re	1,825.00
34 · Bnk Street Urban Renewal LLC	12.50
QC · QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Hopatcong State Park WQMP Amend	1,292.50
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
<b>Total Escrow Deposits Payable</b>	<b>9,893.49</b>

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
**As of December 31, 2020**

	Dec 31, 20
Due to Municipalities	-254,218.00
Compensated Absences Payable	49,512.72
Accrued Interest Payable	30,709.64
Accounts Payable - Pension	53,839.64
Accrued Liabilities	23,750.00
<b>Total Other Current Liabilities</b>	<b>5,946,045.24</b>
<b>Total Current Liabilities</b>	<b>6,341,397.92</b>
<b>Long Term Liabilities</b>	
Net Pension Liability	1,861,226.00
Loans Payable	2,784,238.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	17,000.00
Def. Pension Inflows	894,022.00
<b>Total Def. Inflows of Resources</b>	<b>911,022.00</b>
<b>Total Long Term Liabilities</b>	<b>5,556,486.38</b>
<b>Total Liabilities</b>	<b>11,897,884.30</b>
<b>Equity</b>	
Net Investment in Capital Asset	21,700,135.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
300 Cop - Contract 300 Infl Scr - Coppola	1,598,890.00
295 IHC - Contract 295 TT - IHC	2,555,951.00
AS - Air Sampling	3,816.83
350 - Contract 350 - PCSIU	7,090.00
325 - Contract 325 - SC 3&4	11,694.10
330 - Contract 330 GT 1	9,776.65
310 - Contract 310 Phase III Air Perm	450.92
Telecommunications Project	4,760.00
305 - Contract 305 NJIB Application	775.53
300 PSS - Contract 300 Infl Scr - PSS	87,007.45
285 - Contract 285 - SC #1 & 2	93,801.49
295 PSS - Contract 295 TT - PS&S	202,952.19
270 - Contract 270 Thickeners	8,843.08
280 - Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	717,376.47
<b>Total B-29 Capital Improvements</b>	<b>5,324,528.20</b>
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
315 - Contract 315 Sludge Pumps Eval	40,015.98
B-30 Renewal and Replacement - Other	466,011.85
<b>Total B-30 Renewal and Replacement</b>	<b>535,061.50</b>
<b>Operations</b>	<b>50,000.00</b>
<b>Total Restricted</b>	<b>5,988,841.70</b>
Unrestricted	
Designated	-107,978.00
Undesignated	714,522.10
<b>Total Unrestricted</b>	<b>606,544.10</b>

Musconetcong Sewerage Authority  
Balance Sheet  
As of December 31, 2020

	Dec 31, 20
3000 · Opening Bal Equity	-5,152,329.77
32000 · Retained Earnings	-1,703,498.03
Net Income	240,627.81
Total Equity	21,680,321.37
TOTAL LIABILITIES & EQUITY	33,578,205.67

The Financial Reports for 2021 was accepted on a motion offered by Mr. Schwab, seconded by Mr. Romano  
Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- N/A

## Financial Report – 2021

9:46 AM  
02/17/21  
Accrual Basis

### Musconetcong Sewerage Authority Budget vs. Actual Expenditure Report January 2021

	Jan 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
Income				
Interest	2,010.76			
trustee passthrough	1,120,875.02			
<b>Total Income</b>	<b>1,122,885.78</b>			
<b>Gross Profit</b>	<b>1,122,885.78</b>			
<b>Expense</b>				
66900 · Reconciliation Discrepancies	25.62			
<b>Personnel Services</b>				
B-1 · Administrative-S&W	12,538.34	165,598.00	-153,059.66	7.6%
B-14 · Operating-S&W	60,946.02	668,000.00	-607,053.98	9.1%
<b>Total Personnel Services</b>	<b>73,484.36</b>	<b>833,598.00</b>	<b>-760,113.64</b>	<b>8.8%</b>
<b>Employee Benefits</b>				
B-9 · Pension	2,804.08	105,000.00	-102,195.92	2.7%
B-8 · Social Security	5,339.11	65,500.00	-60,160.89	8.2%
B-10 · Hosp	14,584.02	200,000.00	-185,415.98	7.3%
B-11 · Disability Insurance	1,440.03	10,000.00	-8,559.97	14.4%
B-6 · Unemployment	1,167.18	7,000.00	-5,832.82	16.7%
<b>Total Employee Benefits</b>	<b>25,334.42</b>	<b>387,500.00</b>	<b>-362,165.58</b>	<b>6.5%</b>
<b>Administration Expenses</b>				
B-2 · Administrative-OE	5,046.45	40,000.00	-34,953.55	12.6%
<b>Total Administration Expenses</b>	<b>5,046.45</b>	<b>40,000.00</b>	<b>-34,953.55</b>	<b>12.6%</b>
<b>Operations and Maintenance</b>				
B-3 · Legal	770.00	35,000.00	-34,230.00	2.2%
B-4 · Audit	277.50	20,000.00	-19,722.50	1.4%
B-5 · Engineer				
NJPDES Permit	2,896.25			
B-5 · Engineer - Other	0.00	30,000.00	-30,000.00	0.0%
<b>Total B-5 · Engineer</b>	<b>2,896.25</b>	<b>30,000.00</b>	<b>-27,103.75</b>	<b>9.7%</b>
B-15 · Telephone	801.92	20,000.00	-19,198.08	4.0%
B-16 · Electric	6,433.89	482,500.00	-476,066.11	1.3%
B-17 · Propane/Fuel Oil	2,356.09	29,000.00	-26,643.91	8.1%
B-18 · Supplies/Chemicals	15,749.71	200,000.00	-184,250.29	7.9%
B-27 · Laboratory Supplies	0.00	12,000.00	-12,000.00	0.0%
B-13 · Office	1,533.72	30,000.00	-28,466.28	5.1%
B-31 · External Services	4,252.12	70,000.00	-65,747.88	6.1%
B-28 · Education/Training	3,549.00	20,000.00	-16,451.00	17.7%
B-25 · Laboratory Fees	0.00	30,000.00	-30,000.00	0.0%
B-19 · Maintenance/Repairs	13,337.85	200,000.00	-186,662.15	6.7%
B-20 · Insurance	48,255.00	110,000.00	-61,745.00	43.9%
B-24 · NJDEP Fees	50.00	25,000.00	-24,950.00	0.2%
B-12 · Trustee Admin Fee	12,450.00	20,000.00	-7,550.00	62.3%
B-23 · Permit Appl/Compliance Fees	214.00	25,000.00	-24,786.00	0.9%
B-21 · Equipment	14,994.00	70,000.00	-55,006.00	21.4%
B-26 · Sludge Disposal	0.00	720,000.00	-720,000.00	0.0%
B-22 · Contingency	0.00	25,000.00	-25,000.00	0.0%
<b>Total Operations and Maintenance</b>	<b>127,921.05</b>	<b>2,173,500.00</b>	<b>-2,045,578.95</b>	<b>5.9%</b>
<b>Debt Service</b>				
Debt Svs - Principal Payment	37,682.04			
Debt Svs - Interest Payment	41,049.92			
Debt Service - Other	0.00	723,513.00	-723,513.00	0.0%
<b>Total Debt Service</b>	<b>78,731.96</b>	<b>723,513.00</b>	<b>-644,781.04</b>	<b>10.9%</b>

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**Musconetcong Sewerage Authority  
Budget vs. Actual Expenditure Report  
January 2021**

	Jan 21	Budget	\$ Over Budget	% of Budget
<b>Reserves</b>				
B-29 - Capital Improvement	0.00	200,000.00	-200,000.00	0.0%
B-30 - Renewal & Replacement	0.00	200,000.00	-200,000.00	0.0%
<b>Total Reserves</b>	0.00	400,000.00	-400,000.00	0.0%
Operating Refund	-39,063.98			
Pension Reimbursement	-5.34			
<b>Total Expense</b>	271,474.54	4,558,111.00	-4,286,636.46	6.0%
<b>Net Ordinary Income</b>	851,411.24	-4,558,111.00	5,409,522.24	-18.7%
<b>Other Income/Expense</b>				
Other Expense				
Bank Fee	185.00			
<b>Total Other Expense</b>	185.00			
<b>Net Other Income</b>	-185.00			
<b>Net Income</b>	851,226.24	-4,558,111.00	5,409,337.24	-18.7%



**Musconetcong Sewerage Authority**  
**Balance Sheet**  
**As of January 31, 2021**

	Jan 31, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
OA 8169 - Operating Acct TD - 8169	1,220,874.52
PR 3717 - Payroll Account TD - 3717	6,557.08
CI 5030 - Capital Improvement TD - 5030	488,630.35
Es 3226 - Escrow Account TD Bank - 3226	9,892.99
RR 1360 - Renewal & Replacement TD -1360	331,621.30
Petty Cash	150.00
<b>Total Checking/Savings</b>	2,057,726.24
<b>Other Current Assets</b>	
NJIB Note Receivable	6,000,000.00
Prepaid Expenses	179.99
<b>Total Other Current Assets</b>	6,000,179.99
<b>Total Current Assets</b>	8,057,906.23
<b>Fixed Assets</b>	
Construction in Progress	619,814.35
Accumulated Depreciation	-38,105,732.17
Capital Assets, Depreciated	61,481,592.62
Land	505,700.00
<b>Total Fixed Assets</b>	24,501,374.80
<b>Other Assets</b>	
Def. Pension Outflows	521,422.00
<b>Total Other Assets</b>	521,422.00
<b>TOTAL ASSETS</b>	<b>33,080,703.03</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
20000 - Accounts Payable	-42,918.93
<b>Total Accounts Payable</b>	-42,918.93
<b>Other Current Liabilities</b>	
NJIB Note Payable	6,000,000.00
<b>Accrued Payroll Liabilities</b>	
Garnishment	302.14
VALIC	-450.00
PERS - Contributions	32,543.61
PERS - Loans	49,763.91
PERS - Insurance	7,598.71
Union Dues	-1,016.41
Accrued Payroll Liabilities - Other	-47,699.60
<b>Total Accrued Payroll Liabilities</b>	41,042.36
<b>Escrow Deposits Payable</b>	
40 - Bank Street Crown Walk Urban Re	1,825.00
34 - Bnk Street Urban Renewal LLC	12.50
QC - QuickChek Roxbury	210.00
Waterloo Valley Road Sewer Ext.	100.75
Hopatcong State Park WQMP Amend	1,292.50
Crownpoint Multifamily Project	904.25
Escrow Deposits Payable - Other	5,548.49
<b>Total Escrow Deposits Payable</b>	9,893.49

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
**As of January 31, 2021**

	Jan 31, 21
Due to Municipalities	-254,218.00
Compensated Absences Payable	49,512.72
Accrued Interest Payable	30,709.64
Accounts Payable - Pension	49,380.70
Accrued Liabilities	23,750.00
<b>Total Other Current Liabilities</b>	<b>5,950,070.91</b>
<b>Total Current Liabilities</b>	<b>5,907,151.98</b>
<b>Long Term Liabilities</b>	
Net Pension Liability	1,861,226.00
Loans Payable	2,784,238.38
Def. Inflows of Resources	
Unamort Gain on Refunding 2007	17,000.00
Def. Pension Inflows	894,022.00
<b>Total Def. Inflows of Resources</b>	<b>911,022.00</b>
<b>Total Long Term Liabilities</b>	<b>5,556,486.38</b>
<b>Total Liabilities</b>	<b>11,463,638.36</b>
<b>Equity</b>	
Net Investment in Capital Asset	21,700,135.56
Restricted	
Current Debt Service	29,252.00
Future Retirement Reserve	50,000.00
B-29 Capital Improvements	
300 Cop - Contract 300 Infl Scr - Coppola	1,598,890.00
295 IHC - Contract 295 TT - IHC	2,756,579.00
AS - Air Sampling	3,816.83
350 - Contract 350 - PCSIU	7,090.00
325 - Contract 325 - SC 3&4	11,694.10
330 - Contract 330 GT 1	9,776.65
310 - Contract 310 Phase III Air Perm	450.92
Telecommunications Project	4,760.00
305 - Contract 305 NJIB Application	775.53
300 PSS - Contract 300 Infl Scr - PSS	87,007.45
285 - Contract 285 - SC #1 & 2	93,801.49
295 PSS - Contract 295 TT - PS&S	250,163.19
270 - Contract 270 Thickeners	8,843.08
280 - Contract 280 PC #2	21,342.49
B-29 Capital Improvements - Other	717,376.47
<b>Total B-29 Capital Improvements</b>	<b>5,572,367.20</b>
B-30 Renewal and Replacement	
335 - Contract 335 - 19 Pumps	29,033.67
315 - Contract 315 Sludge Pumps Eval	40,015.98
B-30 Renewal and Replacement - Other	466,011.85
<b>Total B-30 Renewal and Replacement</b>	<b>535,061.50</b>
Operations	50,000.00
<b>Total Restricted</b>	<b>6,236,680.70</b>
Unrestricted	
Designated	-107,978.00
Undesignated	714,522.10
<b>Total Unrestricted</b>	<b>606,544.10</b>

**Musconetcong Sewerage Authority**  
**Balance Sheet**  
**As of January 31, 2021**

	Jan 31, 21
3000 - Opening Bal Equity	-5,152,329.77
32000 - Retained Earnings	-1,462,870.22
Net Income	-311,095.70
Total Equity	21,617,064.67
TOTAL LIABILITIES & EQUITY	33,080,703.03

The **Pending Vouchers** for through February 18, 2021 were approved for payment on a motion offered by Mr. McNeilly, seconded by Mr. Cangiano and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

Comments:

- N/A

**Musconetcong Sewerage Authority  
Through February 18, 2021**

**OPERATING:**

American Wear	Invoice 783233 01.26.21, 78554	B-31 · External Service:	463.29
AmeriGas Propane	Invoice 3116925071 311687854	B-17 · Propane/Fuel Oil	2,151.34
AmeriGas Propane	Invoice 3117520936 - 01.27.202	B-17 · Propane/Fuel Oil	1,050.85
AmeriGas Propane	Invoice # 3117996663	B-17 · Propane/Fuel Oil	747.15
Aqua Pro-Tech Laboratc	Invoice # 011221M 11.05.20-11	B-25	1,133.00
ASAP Container Service	Invoice 4871387 & 4879001	B-26 · Sludge Disposal	5,962.10
Blue Diamond Disposal,	Invoice 579919 - Trash Service	B-31 · External Service:	312.37
Business Machine Tech	Invoice 2361242 -Monthly Servs	B-31 · External Service:	642.00
Cintas First Aid & Safety	Invoice 5050827242 First Aid St	B-31 · External Service:	76.07
Coburn Chemical, Inc.	Invoice INV0015109	B-18 · Supplies/Chemic	3,931.20
EcoMaids	Sanitizing/Cleaning & Fogging C	B-31 · External Service:	940.00
Fisher Scientific	Invoice A10125379	B-27 · Laboratory Supp	402.16
Fisher Scientific	Invoice A03215789	B-27 · Laboratory Supp	1,112.63
Gannett New Jersey Ne	Invoice 3664899 - Unpaid Balan	B-2 · Administrative-OE	9.09
Grainger	Invoice # 9762180256 & 977192	B-19 · Maintenance/Rej	320.86
Grainger	Invoice 806934055	B-19 · Maintenance/Rej	58.77
JCP&L	Invoice 95008890767 - Pump St	B-16 · Electric	6,433.89
Lawson Products	Invoice #9308185569	B-19 · Maintenance/Rej	648.08
Longo Electrical-Mechar	Invoice 71660	B-19 · Maintenance/Rej	1,050.00
Longo Electrical-Mechar	Invoice 71682	B-19 · Maintenance/Rej	756.00
Maryland Biochemical C	Invoice 1PP1032	B-18 · Supplies/Chemic	2,589.16
Napa Auto Parts	Invoice 535288	B-19 · Maintenance/Rej	30.48
NJ American Water Co.	Account # 1018-210023733698	B-31 · External Service:	699.83
Nusbaum, Stein,Goldste	Invoice 380A	B-3 · Legal	3,800.00
Nusbaum, Stein,Goldste	Invoice 380B	B-3 · Legal	4,571.32
Office Concepts Group	Invoice 996236-0 & 996437-0	B-13 · Office	504.60
One Call Concepts, Inc.	Invoice 1015431	B-2 · Administrative-OE	45.76
Passaic Valley Sewerag	Liquid Waste 01.01.2021 - 01.3	B-26 · Sludge Disposal	32,115.00
PMZ Landscaping	Invoice 15537 Rock Salt	B-18 · Supplies/Chemic	550.00
PS&S	Invoice # 143664 - Permit Rene	NJPDES Permit	1,051.25
PS&S	Invoice 143665 - Engineer Gene	B-5 · Engineer	7,630.76
Pumping Service, Inc.	Invoice 1120249 - Unpaid balan	B-19 · Maintenance/Rej	9.92
R&J Control, Inc.	Invoice E2001939 & E2002096	B-19 · Maintenance/Rej	10,818.00
R&J Control, Inc.	Invoice 22100842	B-19 · Maintenance/Rej	447.00
Russell Reid	Invoice 6117181 - Sludge Haulir	B-26 · Sludge Disposal	22,801.65
Schilling, James	Dental Reimbursement	B-10 · Hosp	434.50
SEM/BDS Stroudsburg E	INvoice 6131541	B-19 · Maintenance/Rej	2,660.00
Times Herald Record	Invoice 63799 - Balance 2021 M	B-2 · Administrative-OE	19.50
United Federated Syster	Invoice 246925	B-19 · Maintenance/Rej	115.00
USALCO	Invoice 20183161 - DelPAC 152	B-18 · Supplies/Chemic	6,754.03
USALCO	Invoice 20177717	B-18 · Supplies/Chemic	6,695.45

	USALCO	Invoice 20184835	B-18 · Supplies/Chemic	7,070.62
	Water Environment Fed	1702566 N Barbato, 1733010 S	B-28 · Education/Traini	351.00
	Water Environment Fed	Invoice 1720287 K DeFazio 202	B-28 · Education/Traini	117.00
			<b>TOTAL:</b>	<b>140,082.68</b>
<b><u>CAPITAL:</u></b>	Iron Hills Construction, L	Contract 295 - Pay Invoice #5	295 IHC · Contract 295	226,870.00
	PS&S	Invoice # 143666 - Air Sampling through 01.31.2021		362.50
	PS&S	Invoice # 143662 - Contract 300 300 PSS · Contract 300		16,945.89
	PS&S	Invoice # 143663 - Contract 295 295 PSS · Contract 295		<u>25,155.81</u>
			<b>TOTAL:</b>	<b>269,334.20</b>
<b><u>RENEWAL &amp; REPLACEMENT:</u></b>			<b>TOTAL:</b>	<b>0.00</b>
<b><u>ESCROW:</u></b>			<b>TOTAL:</b>	<b>0.00</b>
<b><u>PAYROLL:</u></b>	MSA/Primepoint	02.05.2021	B-1, B-14	33,979.87
	MSA/Primepoint	02.19.2021	B-1, B-14	<u>34,604.99</u>
			<b>TOTAL:</b>	<b>68,584.86</b>
<b><u>ONLINE &amp; MANUAL CKS:</u></b>	WEX/Shell	12.10.2020-12.23.2020	B-17 Propane/Fuel	204.75
	US Bank	NJlbank - Project S340 384-07 (	Debt Service, B-12	8,564.22
	US Bank	NJlbank - Project S340 384-06	Debt Service, B-12	8,104.85
	US Bank	NJlbank - Project S340 384-08	Debt Service, B-12	22,544.91
	TD Bank	NJlbank - Series 2002 A/C #90C	Debt Service, B-12	25,983.99
	NJ Division of Pensions	Reference # 02110307 - Decem	Accounts Payable - Per	4,458.94
	NJ Division of Pensions	Reference # 04103536 - Januar	Accounts Payable - Per	6,704.20
	NJSHB	Reference # 03983068	Employee Benefits:B-1C	14,488.02
	VALIC	Confirmation # 177053 - 02.05.2	Accrued Payroll Liabili	600.00
	JCP&L	Confirmation # 76507612 - 12.2'	B-16 Electric	8,212.38
	Direct Energy	Confirmation # 1720766 - Nover	B-16 Electric	41,034.48
	VALIC	Confirmation # 177821 - 02.19.2	Accrued Payroll Liabili	600.00
	WEX/Shell	01.06.2021-02.03.2021	B-17 Propane/Fuel	<u>296.43</u>
			<b>TOTAL:</b>	<b>141,797.17</b>

The following **correspondence** for the month of January, 2021 was received and filed on a motion offered by Mr. Sylvester, seconded by Mr. McNeilly. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

Comments:

- N/A

### Monthly Reports:

The Director's Report, and Maintenance and Repairs Report, for the month of February, 2021 and Flow Data for January, 2021 was accepted on a motion offered by Mr. McNeilly and seconded by Mr. Romano. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

### Comments:

- Mr. Schilling stated he is working with the vendors on the VFD's & RAS pumps and control panels, additionally he is looking for the boards support on the aerators.
- Chairman Rattner commended the MSA staff on the snow removal and clean up at three of the pump stations.
- Chairman Rattner asked about internet service at the MSA, he stated that he had connectivity issues with the WIFI when he was at the office.
  - Mr. Schilling advised that the project is pending permits, the cost to the MSA is \$7500.00 around August 2020.
  - Chairman Rattner asked if there is a completion date.
  - Mr. Schilling advised that there is not a completion date, we are just waiting on permits.
- Chairman Rattner asked approximately what was spent on snow removal.
  - Mr. Schilling advised that fuel consumption is the highest since the onset of COVID-19. Mr. Schilling advised that as far as man hours, most of the snow removal was done during normal operating hours.
  - Chairman Rattner asked to have the overtime expenses for the March, 2021 meeting.

The Engineer's Report for the month of February, 2021 was accepted on a motion offered by Mrs. Michetti, seconded by Mr. McNeilly. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

### Comments:

- Mr. Wancho thanked the board for the re-appointment & continued support with PS&S.
- Mr. Wancho advised that there is a meeting with regard to the Air Permit Odor Management on Tuesday with DEP, the meeting will be to finalize the permit.
- Chairman Rattner commended PS&S & their services.

**New Business:**

Resolution No. 21-03 was offered on a motion offered by Mr. Pucilowski seconded by Mr. Still and the affirmative all-in favor vote of members present. All in Favor Vote:

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye

\*See attached resolution

Comments:

- N/A

Resolution No. 21-04 was offered on a motion by Mr. Sylvester seconded by Mr. Cangiano and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

\*See attached resolution

Comments:

- N/A

Resolution No. 21-05 was offered on a motion by Mr. Still seconded by Mr. Schwab and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

\*See attached resolution

Comments:

- N/A

Resolution No. 21-10 was offered on a motion by Mr. Romano seconded by Mr. Schwab and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

\*See attached resolution

Comments:

- None

**New Business:**

Comments:

- Mr. Pucilowski requested that Mr. Schilling set up an Engineering Committee meeting, he has 8 items to discuss that he has gone over with Mrs. Michetti, he also requested that Jim Wancho, PE is present for the meeting.
- Pat Dwyer, Esq. thanked the board for re-appointment
  - There is no news on the request for the stay and hearing.
- Mrs. Michetti advised that the construction at the Hopatcong State Park is due to start April/May.
  - Mr. Schilling asked if they will have people on site for tie in.
  - Mrs. Michetti advised that she has to review the agreement but that they will have people on site for the offsite sewer main connection, the on-site tie in would be the responsibility of the MSA.
  - Mr. Schilling deferred to Mr. Wancho, PE asked if Sean of PS&S was handling this. Mr. Wancho advised yes also stated we previously reviewed this Escrow to ensure the funds were available.
  - Mr. Wancho asked if there will be a pre-construction meeting. Mrs. Michetti said that she will confirm and asked if a meeting is needed. Mr. Wancho, PE advised we do not need one.
  - Mr. Schilling asked if the DEP contact was Bill White, Mrs. Michetti confirmed
  - Mr. Schwab asked if there was any review needed? Mr. Wancho, PE stated that he believed everything was already reviewed. Mrs. Michetti advised that on site portion is DCA, anything outside the fence line falls on the townships.

**Old Business:**

Resolution No. 21-01 was offered on a motion by Mr. Pucilowski seconded by Mrs. Michetti and the affirmative roll call vote of members present. Roll Call Vote:

Mr. Benson	Yes	Chairman Rattner	Yes
Mr. Cangiano	Yes	Mr. Romano	Yes
Mr. Grogan	Yes	Mr. Schindelar	Absent
Mr. McNeilly	Yes	Mr. Schwab	Yes
Mrs. Michetti	Yes	Mr. Still	Yes
Mr. Pucilowski	Yes	Mr. Sylvester	Yes

\*See attached resolution

Comments:

- Mr. Schilling stated that Mr. Dwyer, Esq and Mr. Carroll, QPA have all the language corrected.
  - Mr. Carroll, QPA stated that everything is good.
  - Mr. Schilling stated this was tabled at the January meeting.

**Adjournment:**

Motion made by Mr. Still, seconded by Mr. McNeilly and the All in Favor Vote of members present, Mr. Schindelar adjourned the meeting at 8:16pm.

Mr. Benson	Aye	Chairman Rattner	Aye
Mr. Cangiano	Aye	Mr. Romano	Aye
Mr. Grogan	Aye	Mr. Schindelar	Absent
Mr. McNeilly	Aye	Mr. Schwab	Aye
Mrs. Michetti	Aye	Mr. Still	Aye
Mr. Pucilowski	Aye	Mr. Sylvester	Aye



Respectfully Submitted:  
Jilliam Martucci - Administrative Assistant

**RESOLUTION NO. 21-01**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR THE PURCHASE OF FOUR (4) WET WELL WIZARD  
AERATION SYSTEMS FOR PUMP STATIONS 2,3,4, AND 5 TO TROUP  
ENVIRONMENTAL ALTERNATIVES, LLC**

WHEREAS, the Musconetcong Sewerage Authority has a need to acquire four (4) wet well Wizard Aeration Systems as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and,

WHEREAS, the Qualified Purchasing Agent and the Executive Director have determined and certified in writing that the value of the acquisition will exceed \$17,500; and,

WHEREAS, this is a one-time purchase of goods with no term; and

WHEREAS, Troup Environmental Alternatives, LLC has submitted a proposal dated January 14, 2021 indicating they will provide four (4) Wet Well Wizard Systems for pump stations 2,3,4, and 5 in the amount of \$29,138 and Reliant Water Technologies has submitted a proposal dated January 14, 2021 in the amount of \$30,348 for the same items; and

WHEREAS, Troup Environmental Alternatives LLC has completed and submitted a Business Entity Disclosure Certification which certifies that Troup Environmental Alternatives LLC has not made any reportable contributions to a political or candidate committee in the Musconetcong Sewerage Authority members respective communities in the previous one year, and that the contract will prohibit the Troup Environmental Alternatives LLC from making any reportable contributions through the term of the contract, and

WHEREAS, the Treasurer has certified that funds are available in the budget – Equipment account B-21:

NOW THEREFORE, BE IT RESOLVED that the Commissioners of the Musconetcong Sewerage Authority authorizes the Director to enter into a contract with Troup Environmental Alternatives LLC as described herein; and,

BE IT FURTHER RESOLVED that the Business Disclosure Entity Certification and the Determination of Value be placed on file with this Resolution.

Musconetcong Sewerage Authority

ATTEST:

Two handwritten signatures in blue ink. The first signature is on the left, and the second is on the right. Both are written over horizontal lines.

Joseph Schwab, Secretary-Treasurer Steven Rattner

Dated: February 25, 2021

**Musconetcong Sewerage Authority**

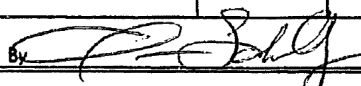
110 Continental Drive  
Budd Lake, NJ 07828  
Tel: (973) 347-1525  
Fax: (973) 347-8356

**PURCHASE ORDER**

No 7431

TROUP ENVIRONMENTAL ALTERNATIVES LLC  
79 West 12 Street, Suite 150  
New York, NY 10011

B-21

DATE OF ORDER		DATE REQUIRED		TERMS		
2/26/21				Resolution 21-01		
	QUANTITY		PLEASE SUPPLY ITEMS LISTED BELOW	UNIT	PRICE	
	ORDERED	RECEIVED				
1	4		WET WELL WIZARD Aeration Systems		28368	-
2			Freight		770	-
3						
4			Total		29138	-
5						
6						
7						
8						
<b>IMPORTANT</b> OUR ORDER NUMBER MUST APPEAR ON INVOICES, PACKAGES AND CORRESPONDENCE. ACKNOWLEDGE IF UNABLE TO DELIVER BY DATE REQUIRED.				By 		

# Troup Environmental Alternatives LLC

79 West 12<sup>th</sup> Street, Suite 15D, New York, NY 10011

Phone: (212) 627-8939 • Fax: (212) 989-7031  
KTroup@TroupEnviro.com

January 14, 2021

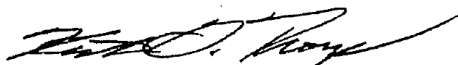
Musconetcong Sewerage Authority  
110 Continental Drive  
Budd Lake, NJ 07828

Attn: James Schilling

Re: **Four (4) Wet Well Wizard Aeration Systems  
for Pump Stations #2, 3, 4 and 5**

## QUOTATION

ITEM	QUANTITY	DESCRIPTION	UNIT PRICE	PRICE
1	4	<b>Reliant Water Technologies – Wet Well Wizard Aeration System</b> , complete with:  1.5 HP Regenerative Blowers – 115/208-230 V, 60 Hz, including: <ul style="list-style-type: none"><li>• stainless steel air filtration system</li><li>• pressure relief valve</li><li>• single Wizard air hose connection manifold</li><li>• inches of water air pressure gauge</li><li>• single phase magnetic motor starter</li><li>• automatic restart switch</li><li>• installation instruction manual</li></ul>	\$ 3,809.00	\$ 15,236.00
2	4	<b>Wizard Aerators</b> with 35' of nylon reinforced EPDM air hose, stainless steel Camlock fittings and Slingco stainless steel single eye support grip	3,283.00	13,132.00
Total Price excluding freight				28,368.00
Freight and insurance from New Orleans, LA				770.00
Sales or use tax not included Price valid for 60 days from date of Quotation			<b>TOTAL PRICE (Delivered)</b>	<b>\$ 29,138.00</b>



Kent Troup  
Authorized Distributor – **Reliant Water Technologies**

**RESOLUTION NO. 21-03**

Resolution of the Musconetcong Sewerage Authority (the "Authority")  
Authorizing Submission of the Member Municipalities' Service Agreements to the  
NJDEP Pursuant to NJPDES Permit No. 0027821 Issued December 11, 2020

WHEREAS, the Authority operates under a NJPDES permit granted by the New Jersey Department of Environmental Protection (Permit #NJ 0027821); and

WHEREAS, the most recent Permit issued to the Authority on December 11, 2021 requires in Part IV, Section E(4) that the Authority "submit the local ordinance within 60 days of the effective date of this document." In the Response to Comments section of the Permit it states that "copies of individual member towns sewer use agreements (as opposed to local ordinances) are acceptable to meet the "submit the local ordinance" condition;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the Director and the Authority's professionals are hereby authorized to submit all of the member municipality's sewer service agreements to NJDEP.

MUSCONETCONG SEWERAGE AUTHORITY

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

-1-

## **RESOLUTION NO. 21-04**

### **Resolution of the Musconetcong Sewerage Authority Authorizing a Salary Increase for Employee James Schilling for Calendar Year 2021**

WHEREAS, James Schilling, (hereinafter "Employee"), having been employed by the Musconetcong Sewerage Authority (hereinafter the "Authority") as a Director during the calendar year 2020; and

WHEREAS, the Authority having conducted a performance review for services rendered by Employee during 2020; and

WHEREAS, having conducted such review the Authority has determined to increase the Employee's annual salary;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the yearly salary for Employee shall be changed as follows:

Increased by two (2%) percent for Calendar Year 2021 retroactive to January 1, 2021; and it is

FURTHER RESOLVED, that the Authority authorizes the payment of the above increase to the Employee, less any applicable deductions for payroll taxes or otherwise; and be it

FURTHER RESOLVED, that this payment of compensation has been authorized by the Commissioners of the Authority as a result of the Employee's performance during calendar year 2020 and no promises or representations are made of similar increases in the future.

**MUSCONETCONG SEWERAGE AUTHORITY**

ATTEST:



Joseph Schwab, Secretary-Treasurer



Steven Rattner, Chairman

Dated: February 25, 2021

## **RESOLUTION NO. 21-05**

### **Resolution of the Musconetcong Sewerage Authority Authorizing a Salary Increase for Employee Jilliam Martucci for Calendar Year 2021**

WHEREAS, Jilliam Martucci, (hereinafter "Employee"), having been employed by the Musconetcong Sewerage Authority (hereinafter the "Authority") as an administrative assistant during the calendar year 2020; and

WHEREAS, the Authority having conducted a performance review for services rendered by Employee during 2020; and

WHEREAS, having conducted such review the Authority has determined to increase the Employee's annual salary;

NOW, THEREFORE, BE IT RESOLVED, by the Commissioners of the Musconetcong Sewerage Authority that the yearly salary for Employee shall be changed as follows:

Increased by three (3%) percent for Calendar Year 2021 retroactive to January 1, 2021; and it is

FURTHER RESOLVED, that the Authority authorizes the payment of the above increase to the Employee, less any applicable deductions for payroll taxes or otherwise; and be it

FURTHER RESOLVED, that this payment of compensation has been authorized by the Commissioners of the Authority as a result of the Employee's performance during calendar year 2020 and no promises or representations are made of similar increases in the future.



**MUSCONETCONG SEWERAGE AUTHORITY**

ATTEST:

  
\_\_\_\_\_  
Joseph Schwab, Secretary-Treasurer

  
\_\_\_\_\_  
Steven Rattner, Chairman

Dated: February 25, 2021